



Vilas County Health Department
 330 Court Street, Eagle River, WI 54521
 Phone: (715) 479-3656 Fax: (715) 479-3741
Vilaspublichealth.com

VILAS COUNTY HEALTH DEPARTMENT ENVIRONMENTAL HEALTH PROGRAM LICENSE APPLICATION

Wis. Stat. ch. 97

Send completed application and fees, payable to the Vilas County Health Department, to the address listed above. Incomplete information may delay processing of the application. Review of the application will not start without receipt of fees.

Application for: New Establishment Change in Ownership Existing

Establishment Name	
Establishment Street Address, City, State & Zip Code	Establishment Telephone ()
Legal Licensee (such as name of sole proprietor or partnership, or LLC, LLP, Inc.)	E-mail address
Licensee Street Address, City, State & Zip Code	Legal Licensee Telephone ()
Name of Agent for the Corporation/Operator (if applicable)	Intended Date of Opening for Business

Check appropriate category for each of the following sections that apply.

A pre inspection fee is required for new establishments, and change in ownership/licensee.

RESTAURANTS	
<input type="checkbox"/> Prepackaged off-premise	\$ 235 (\$105 Permit fee + \$ 130 Pre inspection fee)
<input type="checkbox"/> Full-service – Simple*	\$ 550 (\$230 Permit fee + \$ 320 Pre inspection fee)
<input type="checkbox"/> Full-service – Moderate*	\$ 800 (\$330 Permit fee + \$ 470 Pre inspection fee)
<input type="checkbox"/> Full-service – Complex*	\$1310 (\$540 Permit fee + \$ 770 Pre inspection fee)
<input type="checkbox"/> Additional Food Prep Area (within establishment)	\$ 80
*To be determined by Inspector at time of pre inspection.	
**Pre Inspection fee required for new establishments, and change in ownership/licensee	
Note: Mobile Restaurant Licensing and Temporary Event Food Licensing are separate applications and fees.	
LODGING	
	No. of Keyed Units
<input type="checkbox"/> Tourist Rooming House (1-4 keyed units) (Cabin, Cottage, etc.) and bacteria water test	\$ 360 (\$160 Permit fee + \$ 200 Pre inspection fee) & Additional \$15 water test fee for each cabin
<input type="checkbox"/> Hotel/Motel/Resort (5-30 keyed units)	\$ 685 (\$205 Permit fee + \$ 480 Pre inspection fee)
<input type="checkbox"/> Hotel/Motel/Resort (31-99 keyed units)	\$ 945 (\$280 Permit fee + \$ 665 Pre inspection fee)
<input type="checkbox"/> Hotel/Motel/Resort(100-199 keyed units)	\$1150 (\$355 Permit fee + \$ 795 Pre inspection fee)
<input type="checkbox"/> Hotel/Motel/Resort (200 + keyed units)	\$1675 (\$490 Permit fee + \$1185 Pre inspection fee)
<input type="checkbox"/> Bed & Breakfast (8 or less rooms)	\$ 410 (\$110 Permit fee + \$ 300 Pre inspection fee)
CAMPGROUND	
	No. of Sites
<input type="checkbox"/> Campground (1-25 sites)	\$175 Permit fee + \$ 380 Pre inspection fee)
<input type="checkbox"/> Campground (26-50 sites)	\$250 Permit fee + \$ 565 Pre inspection fee)
<input type="checkbox"/> Campground (51-100 sites)	\$305 Permit fee + \$ 700 Pre inspection fee)
<input type="checkbox"/> Campground (101-199 sites)	\$355 Permit fee + \$ 830 Pre inspection fee)
<input type="checkbox"/> Campground (200 + sites)	\$410 Permit fee + \$ 965 Pre inspection fee)
Layout and plan must be submitted with application for new and remodeled campgrounds.	
RECREATIONAL & EDUCATIONAL CAMP	
<input type="checkbox"/> \$ 1705 (\$505 Permit Fee + \$1200 Pre inspection fee)	
Total capacity of camp (maximum number of persons accommodated at any given time) _____	

SWIMMING POOL (Per pool)	
<input type="checkbox"/> \$ 300 (\$150 Permit fee + \$150.00 Pre inspection fee)	
Type of pool (indicate the number of each type of pool on property in check box)	
<input type="checkbox"/> Lap	<input type="checkbox"/> Diving
<input type="checkbox"/> Cold Soak (below 72°F)	<input type="checkbox"/> Experimental
<input type="checkbox"/> Combination	<input type="checkbox"/> Exercise
	<input type="checkbox"/> Mobile
	<input type="checkbox"/> Swimming
	<input type="checkbox"/> Therapy
	<input type="checkbox"/> Wading
	<input type="checkbox"/> Whirlpool
WATER ATTRACTION (Per attraction)	
<input type="checkbox"/> \$350 (\$175 Permit fee + \$175 Pre inspection fee)	
Type of water attraction (indicate the number of each type of attraction on property in check box)	
<input type="checkbox"/> Activity	<input type="checkbox"/> Leisure River
<input type="checkbox"/> Interactive Play Attractions	<input type="checkbox"/> Vanishing Edge
	<input type="checkbox"/> Vortex
	<input type="checkbox"/> Wave
	<input type="checkbox"/> Zero-Depth Entry
WATER ATTRACTION (with up to 2 pool slides/waterslides per basin)	
Note: This section includes any pool with a slide that is not defined as a children's slide per ATCP 76.04(8)	
<input type="checkbox"/> Water Attraction (with up to 2 pool slides/waterslides per basin)	\$500 (\$250.00 Permit fee + \$250.00 Pre inspection fee)
<input type="checkbox"/> Per Waterslide or Pool Slide (in excess of 2 per basin)	\$300 (\$150.00 Permit fee + \$150.00 Pre inspection fee)
*Department of Safety and Professional Services plan approval required for new/alterd/modified pools.	
Check the appropriate box indicating when the business is in operation: <input type="checkbox"/> Year around <input type="checkbox"/> Winter <input type="checkbox"/> Summer	
TOTAL AMOUNT ENCLOSED: _____	
APPLICANT SIGNATURE	Date Signed
_____	_____

Wis. Stat. § 97.67 (5) and 97.605 (1)(c) "No license may be issued until all applicable fees have been paid."

Wis. Stat. § 97.67 (1) "No person...who has not been issued a license under this section may conduct, maintain, manage or operate a campground and camping resort, recreational camp and educational camp or public swimming pool, as defined by department rule."

Wis. Stat. § 97.605 (1)(a) "No person may conduct, maintain, manage or operate a hotel, restaurant, temporary restaurant, tourist rooming house, vending machine commissary or vending machine if the person has not been issued an annual license by the department or by a local health department that is granted agent status under § 97.615 (2)."

Within 30 days after receiving a complete application for a license, the department shall either approve the application and issue a license, or deny the application. If the application for a license is denied, the department shall give the applicant reasons, in writing, for the denial.

Re-inspection fees will be assessed based on license category, for any required re-inspections, per State Code.

All permits expire June 30th of each year. An \$85 Late Fee will apply to all establishments if yearly renewals are not received by date due.

A \$749 Operating without License fee will be issued for all facilities that are operating without a current permit.

A license shall not be issued to an operator without prior inspection.